

0.1 Health and safety procedures

01.2 Rooms and corridors

- Significant changes such as structural alterations or extensions are reported to Ofsted.
- A risk assessment is done to ensure the security of the building during building work.
- Door handles are placed high, or alternative safety measures are in place.
- Chairs are stacked safely and not too high.
- There are no trailing wires; all radiators are guarded.
- Windows are opened regularly to ensure flow of air.
- Floors are properly dried after mopping up spills.
- Materials and equipment are not generally stored in corridors, but where this is the case, it does not block clear access or way out.
- There is no safety reason to use socket inserts, modern plug sockets have no risk of electrocution if something is poked into them. Socket covers (that cover the whole socket and switch) are used.
- Socket covers the whole socket and switch can are used
- The use of blinds with cords are avoided. Any blinds fitted with cords are always secured by cleats. There are no dangling cords.